

Equipment Manager

Show responsibilities:

- Rent 26' truck to move equipment from storage to show site and back after show is over
- Be sure there are people to help load/unload equipment at storage site and show site.
- Setup 2 rings – 110' X 110' with about 25' between the rings.
- Be sure there is someone to coordinate:
 - Tent setup
 - Jump assembly
 - Placement of contacts/extra jumps/equipment beside rings
 - Placement of chairs in rings
 - Setup timer/scribe area
- Coordinate with person responsible for Timing Equipment for setup and takedown daily.
- Be sure timing equipment is put away each night.
- Put tool buckets, tape measures, wheels in truck each night
- Check with Lori prior to locking the truck each night.
- Turn on lights if necessary

Non show responsibilities:

- Be sure all equipment is repaired after show is over so you are ready for next show
- Replace equipment that needs replacing.
- Sell old equipment that is replaced.
- Keep up to date on changes to USDAA equipment specifications and keep the DOI equipment in working order and up to date