

Hospitality

Before Trial:

Buy snacks, water, and drinks.

Buy judges gift cards.

Buy whatever judges want as snacks/drinks.

At trial:

Set up ribbon table. Make sure ribbons stay stocked throughout the weekend.
Set up sheet for people to list titles earned at trial.

Set out breakfast and snacks. Fill coolers with ice and drinks. Restock as necessary. Take down at end of day.

Keep judges' cooler stocked. Get judges lunch if they don't want to eat from food vendor or there is no food vendor (coordinate this with Trial Chair).

Arrange for ADCH cake to be brought to trial site (if having one).

Other:

Store left-over water, etc. until next trial.

Bring food and drinks to special events, seminars, etc. as requested.